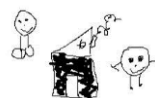


Preschool to School Transition Agreement

Kadina Preschool – Kadina Memorial School – Wallaroo Mines Primary School – Wallaroo Preschool- Wallaroo Primary School



Rationale:

The process of transition between any sectors of schooling is vital. Research has proven that a secure and trusting relationship between the educational sectors and their families assists in providing stronger and increased levels of engagement as students' progress through their schooling.

Aims:

For children and their families to:

- Experience a positive educational and emotional transition from Pre School to School.
- Confidently and successfully engage in their first year of school and to prepare for their future education.
- With educators ensure a smooth transition process that takes into account an individual's needs.

Process

Prior to Transition Visits

Families

- Attend local school tours (KMS, WMPS, WPS) – Term 2 Week 5 (Tues KMS), Term 3 Week 2 (Tues KMS)
- Inform Preschool of school preference – before end of Term 3
- Enrol their child at school of choice and return forms to chosen school
- Attend transition meetings at chosen school in Terms 2/3.

Pre School

- Meet with the School to organise transition dates and times
- Review the Transition Procedure annually with all stakeholders
- Send ECW to support school visits in Week 1 and 2
- Pre school and school staff meet regarding transition with Pre School staff informing school staff of all appropriate information including:
 - Children's strengths, interests and photographs – Dispositions sheet
 - Support services involvement (By Term 3 each year invite appropriate DECD support staff)
 - Information, reports and programs from interagency support services
 - Organise meeting with families

School:

- Review the Transition Procedure annually with all stakeholders
- Meet with Preschool staff, families and Interagency support staff
- By end of week 6 Term 3 inform families of transition dates and times (School to send Pre School a copy)
 - Offer transition meeting for families
 - Provide families with enrolment packs
 - Liaise with Pre School staff and partnership to set dates and times for Term 4 transition visits:

Week 1 – 1 hour visit (9:30 – 10:30)
Week 2- 1 hour visit (9:30 – 10:30)
Week 3 – 2 hours 20 mins visit (9:30 – 11:50)
Week 4 – 2 hours 20 mins visit (9:30 – 11:50)
Week 5 – full day visit
Week 6 – full day visit

*Individual programs can be negotiated with Preschool and school staff e.g. extended transitions, part time program.

During Transition Visits

Families:

- Ensure their child is prepared for transition visits as per requirements of school
- Discuss any initial needs with school staff eg. individual needs of child, bus access, police clearance, custody matters and volunteer induction

Pre School:

- Liaise with school staff to make transitions as successful as possible
- Assist parents during process

School:

- Conduct successful transition visits for children and their families
- Connect with families
- Inform parents of parent information sessions/resources eg. Jolly Phonics, Listening to reading etc.
- Inform parents of Governing Council and Parent Club

Other important information

- Buses are available for eligible students please speak to your school to organise
- Uniforms are not compulsory during transitions (hat, water bottle, lunch box and appropriate clothing is required for visits)
- All stakeholders review this agreement formally each year in Term 1. Meeting to be initiated by Director of Kadina Preschool.

Issue date: 15-8-2016

Review date: Term 1 2017

