

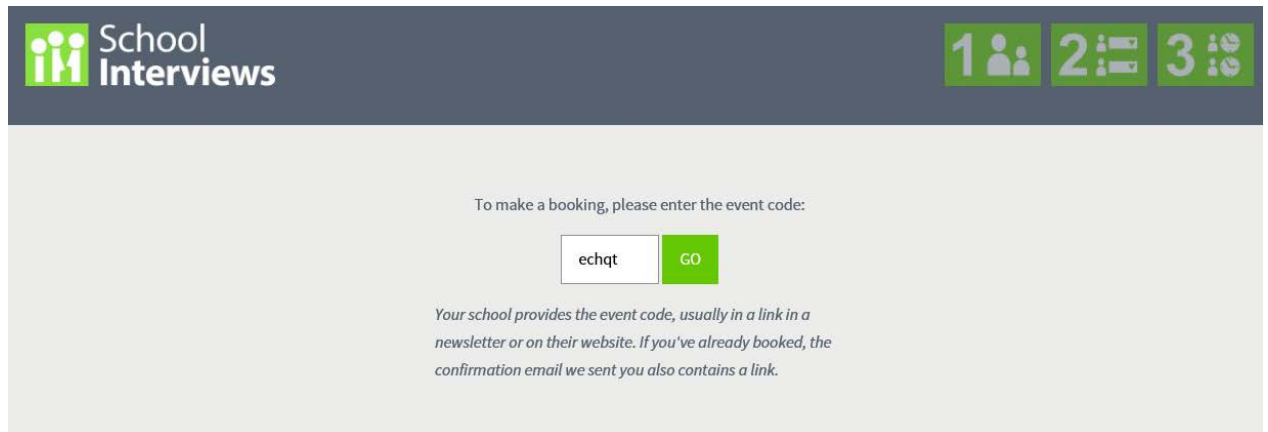
2019 Kadina Memorial School R-6 Term 1 Parent Teacher Interviews

1. Go to the school interviews website.

www.schoolinterviews.com.au

In the school event code enter the following **echqt**

Click on GO



The screenshot shows the top navigation bar of the School Interviews website with the logo and three numbered menu items. The main content area has a heading "To make a booking, please enter the event code:" followed by a text input field containing "echqt" and a green "GO" button. Below the button is a paragraph of explanatory text.

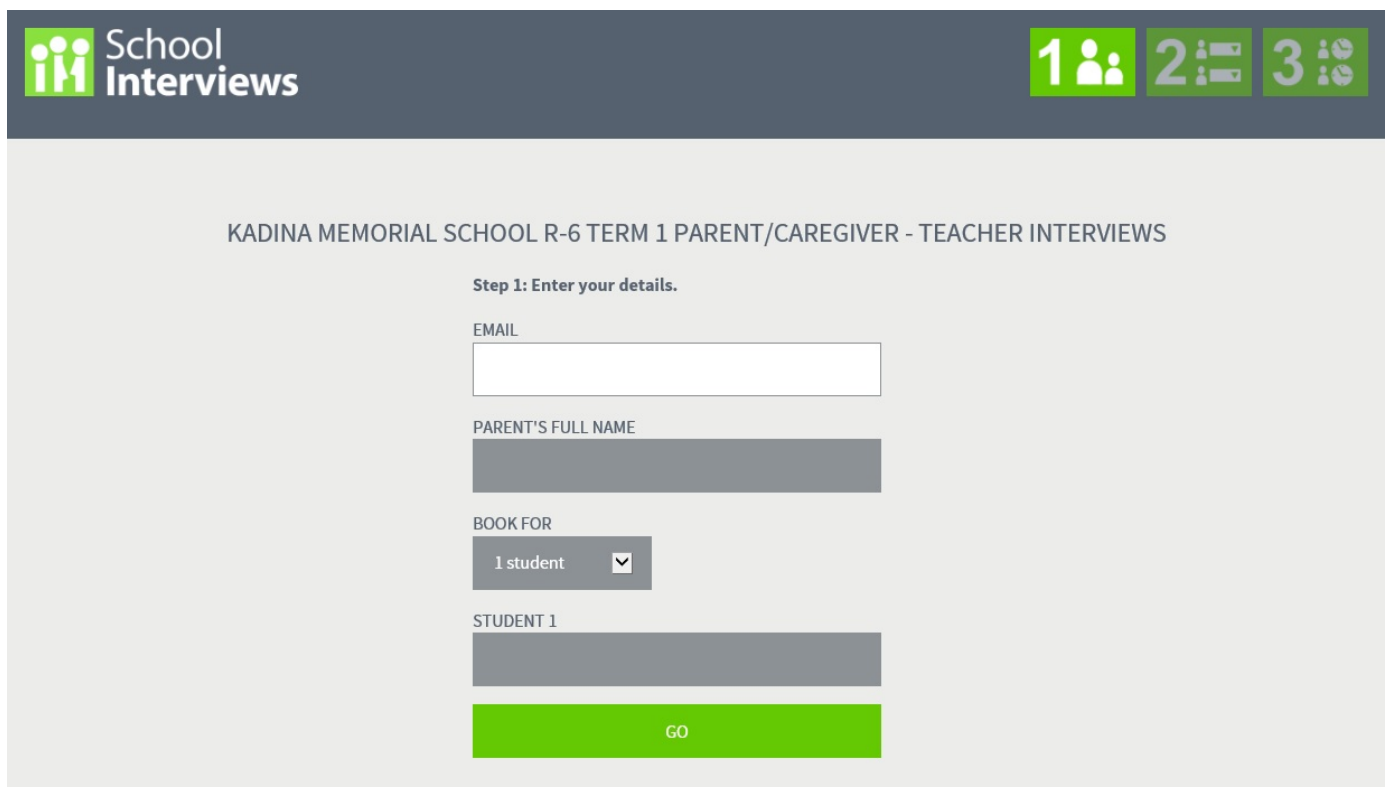
School Interviews

To make a booking, please enter the event code:

echqt GO

Your school provides the event code, usually in a link in a newsletter or on their website. If you've already booked, the confirmation email we sent you also contains a link.

2. Enter your name, your email address and the name(s) of your child/children. Click on GO



The screenshot shows the registration page for Kadina Memorial School R-6 Term 1 Parent/Caregiver - Teacher Interviews. It features a form with several fields: "EMAIL", "PARENT'S FULL NAME", "BOOK FOR" (a dropdown menu set to "1 student"), and "STUDENT 1". A green "GO" button is at the bottom of the form.

School Interviews

KADINA MEMORIAL SCHOOL R-6 TERM 1 PARENT/CAREGIVER - TEACHER INTERVIEWS

Step 1: Enter your details.

EMAIL

PARENT'S FULL NAME

BOOK FOR

1 student

STUDENT 1

GO

3. Select the Year level for your child/children and select the teacher. Click on GO

School Interviews

KADINA MEMORIAL SCHOOL R-6 TERM 1 PARENT/CAREGIVER - TEACHER INTERVIEWS

Step 2: Choose one teacher.

- Choose the subject in the upper box, then the teacher you want in the lower box.

FOR FLETCH

Year 2

Jenny Smith

GO

4. Choose a time. Click on GO

School Interviews

KADINA MEMORIAL SCHOOL R-6 TERM 1 PARENT/CAREGIVER - TEACHER INTERVIEWS

Step 3: Choose the time(s) you want.

- Leave time to get from one booking to the next - *back-to-back bookings are not a good idea.*

MON 1 APR

| | 3:30 | 3:40 | 3:50 | 4pm | 4:10 | 4:20 | 4:30 | 4:40 | 4:50 | 5pm | 5:10 | 5:20 | 5:30 | 5:40 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| For Fletch | | | | | | | | | | | | | | |
| Jenny Smith | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Year 2 | | | | | | | | | | | | | | |

You will be taken to a confirmation screen outlining the appointments you have made. You will also have been sent an email that you can check at a later date.

If you wish to change appointments then follow the steps again.

Alternatively if you can't book through the website then please feel free to call the Front Office and they will do the booking for you. Front Office: 8821 0100.