

Kadina Memorial School believes positive behaviour underpins positive learning. As a school, we are committed to providing many opportunities for academic, social and physical learning experiences.

We seek to develop strong links between staff, students, friends and the community to establish the best learning environment for all students.

Our school provides **opportunities** through a balanced curriculum in a supportive environment where all members are valued, **respected** and supported to strive for personal **excellence**.

<b>Every KMS member has the right to:</b>	<b>This means that every person has the responsibility to:</b>
A teaching and a learning environment free from disruption	Ensure a teaching and learning environment free from disruption
Be respected	Respect for themselves and others
Have a feeling of self worth	Encourage and support others to achieve personal success
Be trusted	Be trustworthy and honest
Achieve personal success	Strive for his or her personal best
Be included in the group	Include others in the group
Negotiate guidelines for behaviour	Accept and learn within established guidelines for behaviour
Choose how he or she will behave	Own and accept the logical consequences of his or her behaviour and learning
Feel safe	Provide an environment free from physical violence, verbal abuse, or harassment and participate in safe play and use of social media
Have school and personal property respected	Respect the property and equipment of school and others
Be supported	Encourage others
Express and discuss personal opinions	Allow others to express and discuss personal opinions

## **SOME GENERAL GUIDELINES FOR BEHAVIOUR**

**Attendance:** *It is a DfE expectation that all students achieve 95% attendance.* Regular attendance is a key factor in success at school. Absences should only occur for illness or for important reasons. A parent/guardian note, email, text or phone call is required to explain any lateness or absences from school. If after three days the absence is unexplained, the school will contact parent/guardian.

**Punctuality:** Students are expected to arrive at school between 8.30am and 8.45am. Students are to move promptly to and from all classes including Care Group, and at the end of recess and lunch.

**Movement out of school:** For safety and legal reasons students require parent and teacher permission to leave the school grounds. During school hours all students need to sign out before leaving and sign in when returning to school.

**School uniform:** All students are required to wear full school uniform including hats (R-12 Terms 1 & 4) and wear appropriate footwear. Students in uniform are easily identified as belonging to the school. Uniforms also enhance self esteem, community spirit and support student safety. Excessive jewellery and make up is discouraged.

**Organisation:** Students are to arrive at lessons with all the required books and equipment. School bags are to remain in lockers, which should be locked at all times.

**Bus travel and excursions:** When travelling by bus, students are to remain seated at all times, wear designated seat belts behave in a quiet, responsible manner, and not interfere with the driver or any other passenger or their property. No food or drink is to be consumed.

**Bullying and harassment, abusive, offensive, and threatening language, violent or dangerous behaviour:** These behaviours are unacceptable. Firm action will be taken immediately to prevent or deal with these. Parents will be informed of the behaviour and the action taken by a member of school leadership. Play fighting/tackling are not considered appropriate or safe behaviours.

**Mobile Phones or the Like Devices Guideline:** Whilst on school grounds **no** student from R-11 is permitted to use a mobile phone device from 8:30am until dismissal. Year 12 students may access their phones/ devices in the year 12 common room area at recess and lunch time only.

**Illegal behaviour:** This includes theft, graffiti, vandalism; Internet misuse, and possession, use and selling of drugs and pornography. Serious school consequences will result. Police are informed of all illegal behaviour.

**Smoking:** Smoking on school property is an offence for everyone. Smoking while in school uniform is unacceptable.

**Eating:** Occurs at recess and lunch and designated food breaks. Eating, including chewing gum is not to occur in Care Group or lesson time.

**Environment:** It is each individual's responsibility to keep the class and yard environments clean and tidy by putting rubbish in a bin. Spitting is unacceptable and is a health issue. Students are encouraged not to bring valuables or inappropriate unsafe items to school.

**Public displays of affection:** This is inappropriate when at school, whilst in school uniform or when representing the school.

**Leaving class during lessons:** Students are encouraged to remain in class during lesson time to reduce disruption to their own learning and the learning of others. Toilet visits should occur during breaks. Students may only leave class with staff permission and Yr 7-12 students must carry an appropriate diary note with them whilst out of class. R-6 students must wear lanyard when out of class.

### **Continued inappropriate behaviour.**

In conjunction with parents, the school and department support staff, a process will be developed that may include further internal suspension, take home, suspension or exclusion. An alternative program may be negotiated.