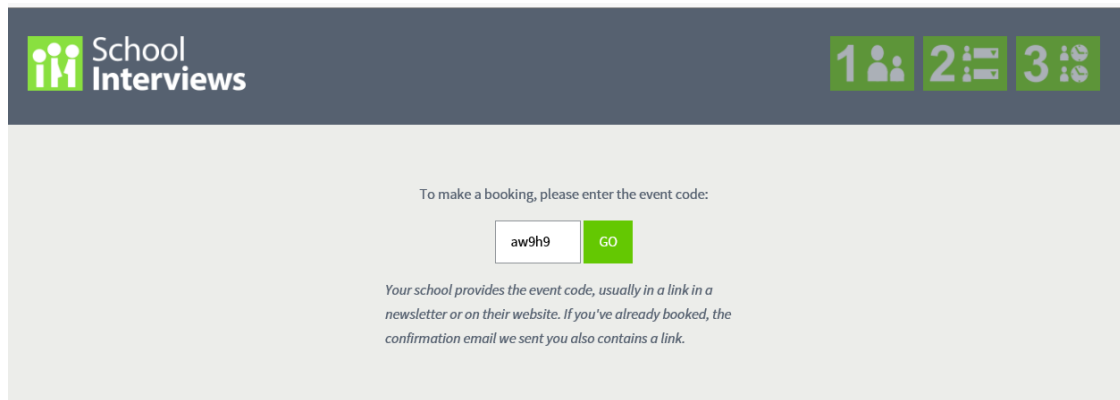


# 2019 Kadina Memorial School 7-12 Term 3 Parent Teacher Interviews

1. Go to the school interviews website.

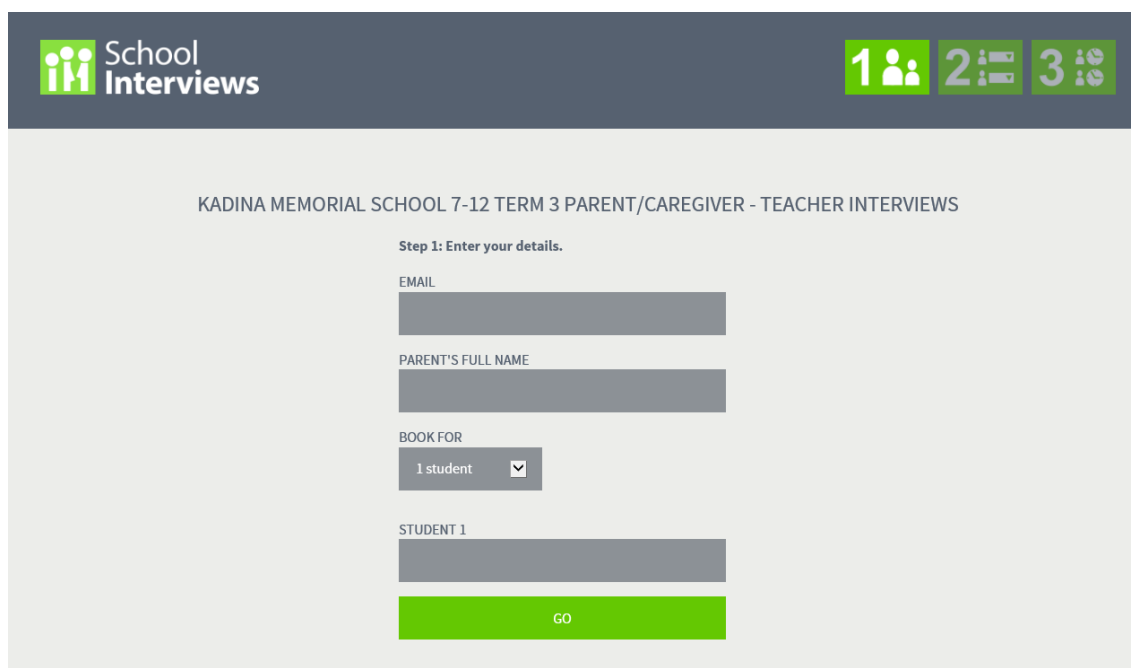
[www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)

In the school event code enter the following **aw9h9** Click on GO



The screenshot shows the top navigation bar with the 'School Interviews' logo on the left and three menu items (1, 2, 3) on the right. The main content area has a heading 'To make a booking, please enter the event code:' followed by a text input field containing 'aw9h9' and a green 'GO' button. Below the input field is a paragraph of explanatory text: 'Your school provides the event code, usually in a link in a newsletter or on their website. If you've already booked, the confirmation email we sent you also contains a link.'

2. Enter your name, your email address and the name(s) of your child/children. You can make more than one booking for your child. Click on GO



The screenshot shows the 'KADINA MEMORIAL SCHOOL 7-12 TERM 3 PARENT/CAREGIVER - TEACHER INTERVIEWS' page. It features a 'Step 1: Enter your details.' section with the following fields: 'EMAIL' (text input), 'PARENT'S FULL NAME' (text input), 'BOOK FOR' (dropdown menu showing '1 student'), and 'STUDENT 1' (text input). A green 'GO' button is located at the bottom of the form.

3. Select the Year level for your child/children and select the teacher. Choose a time and click GO

**School Interviews**

KADINA MEMORIAL SCHOOL 7-12 TERM 3 PARENT/CAREGIVER - TEACHER INTERVIEWS

**Step 2: Choose up to 8 teachers.**

- Choose the subject in the upper box, then the teacher you want in the lower box.

FOR GEORGIA

Choose subject...

Choose teacher...

[+ Add another teacher for Georgia](#)

**GO**

4. Select the schedule time. Click Go.

**School Interviews**

KADINA MEMORIAL SCHOOL 7-12 TERM 3 PARENT/CAREGIVER - TEACHER INTERVIEWS

**Step 3: Choose the time(s) you want.**

- Leave time to get from one booking to the next - *back-to-back bookings are not a good idea.*

**MON 16 SEP**

	3:30	3:45	4pm	4:15	4:30	4:45	5pm	5:15	5:30
<b>For Georgia</b> James Rigby-Meth 7 Maths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**TUE 17 SEP**

	3:30	3:45	4pm	4:15	4:30	4:45	5pm	5:15	5:30
<b>For Georgia</b> James Rigby-Meth 7 Maths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**THU 19 SEP**

	3:30	3:45	4pm	4:15	4:30	4:45	5pm	5:15	5:30
<b>For Georgia</b> James Rigby-Meth 7 Maths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**GO**

You will be taken to a confirmation screen outlining the appointments you have made and the location of your child's interview. You will also have been sent an email that you can check at a later date.

If you wish to change appointments then follow the steps again.

Alternatively if you can't book through the website then please feel free to call the Front Office and they will do the booking for you. Front Office: 8821 0100.