

MOBILE PHONE OR LIKE DEVICES GUIDELINE

Rationale:

Kadina Memorial School acknowledges that mobile phones and other personal electronic devices, such as smart watches, serve a purpose in both personal and professional contexts, and have a place in our community. It is our view that mobile phones must be handled in a mature and responsible fashion and in such a way that does not hinder the education process or personal wellbeing.

The responsible use of a mobile phone or like device with unconditional access to the internet extends beyond the school environment and is applicable at all times within the general community. At the same time, these devices can present a serious risk to student safety, wellbeing and learning. These risks are clearly defined under the Department for Education's Legislative Framework that includes Child Protection Curriculum, WHS, and Duty of Care responsibilities of education staff outlined in the Education Act.

Guideline aims:

- To continue to ensure that student learning outcomes and achievement are our primary focus.
- To safeguard and promote the wellbeing of all school members.

General implementation:

If a student requires the use of a mobile phone before or after school, and therefore possesses it at school, then it must be turned off and kept with the class teacher (R-7), in their bag or locker during the school day (8-12), this is at the student's own risk. Students are not permitted to use a mobile phone device during any part of the school day whilst on school grounds.

Student responsibility:

R-11 Outline

Whilst on school grounds no student from R-11 is permitted to use a mobile phone device from 8:30am until dismissal.

Year 12 Outline:

Year 12 students may access their phones in the year 12 common area at recess and lunch time only.

Parent/Carer responsibility:

Parents / Carers who need to contact their child during the school day are expected to do so by phoning the front office (8821 0100). Likewise, students are expected to use the front office to contact their parents if a need arises.

Staff responsibility:

Staff are expected to refrain from using mobile phones in class and on yard duty, unless required for school operations. Usage is to be limited to office spaces. However, it is reasonable that staff carry their phones as part of the protective practice, WHS and school/department processes.

Other circumstances:

- The details of this guideline implementation extends to all camps and excursions including Sports Day, SAPSASA and Knockout Sports. Exceptions may be approved by Executive Leadership if, as part of the camp/excursion proposal and risk assessment, an appropriate case for usage is submitted by the lead teacher.

- If the possession and use of a mobile phone or like device is required for a specific issue or matter of urgency by any student, or as part of the student's Negotiated Education Plan or Healthcare Plan, then this request must be made by a parent or carer to the Principal in writing. The Principal reserves the right to reject such a request. The student will be clearly identified in Daymap.
- Any inappropriate use of phones or like devices on the school bus will result in enactment of the School Behaviour Management procedures as required.

Consequences for guideline breaches:

1. The mobile phone is handed in. A text message is sent to inform the parent/carer and the student's name recorded on a OneDrive log sheet. The student can collect their phone once dismissed from the Year Level Manager at the Front Office.

2. For the second offence the mobile phone is handed in and the student receives a detention. A text message is sent to inform the parent/carer and the student's name recorded on a OneDrive log sheet. The student can collect their phone once dismissed from the Year Level Manager at the Front Office.

3. For the third offence the mobile phone is handed in and the student receives a detention. A text message is sent to inform the parent/carer and the student's name recorded on a OneDrive log sheet. The parent/carer is contacted to inform them that they are required to collect the device from the front office.

Refusal to hand over the phone/device will result in the parent/carer collecting their child (take home), with the school requesting that the phone is to no longer be at school for that term.

Evaluation:

This guideline will be reviewed as part of the school's three-year review cycle.