

Tuesday 24 March 2020

Dear parents/ caregivers,

RE: Home learning and COVID-19

Firstly, I would like to inform you of a change to the upcoming Years 7-12 Parent/Teacher interviews. If you have booked online, these interviews will only be conducted by phone contact from the teacher. Whilst we will try our best to use the time you have proposed, you may be contacted later or earlier than was scheduled.

At the time of writing, the Federal and State Governments have made it clear that schools will remain open and that learning at school will continue. It has also made it clear that parents/caregivers who choose to keep their children at home take responsibility for their child.

The school understands some parents/caregivers may opt to keep their child at home during these uncertain times for many reasons, including living with a vulnerable family member. For this reason, teachers and IT staff are working to ensure continuity of learning. The school is also developing a flexible and modified delivery should schools be advised by SA Health to close on-site for a period of time.

The Department for Education's learning from home online presence will launch shortly, and will be continually built upon. It is a resource for students, families, teachers and schools. In addition, Kadina Memorial is also doing its utmost to support students and families during this difficult time.

PARENT/ CAREGIVER CONTACT DETAILS

It is important the school has your family's correct contact details as teachers will be in contact with students and you via email, class Dojos and by phone. **If you believe your details need to be updated please return the slip at the bottom of this letter as soon as possible to your child's caregroup teacher, alternatively email dl:0778.info@schools.sa.edu.au**

STUDENT CONTACT, LOGIN AND PASSWORDS

All students have been asked to ensure their logins and passwords for emails and other educational platforms (Mathletics (Reception to year 6) and Lexiles (year 3-6), are correct. These details are located in your child's diaries or like. Please note R-2 students do not have access to a Learnlink email.

R-12 HOME LEARNING – DEVICES AND INTERNET

If possible, students will need to have access to a device, preferably with internet access. This does not need to be an ipad or laptop, a home computer will be adequate. We understand this will not be a viable option for some families due to inaccessible or intermittent internet service as well as access to a device. In this instance, we ask families to contact the Heads of School to make alternative arrangements:

- Debbie Terrett, Head of R-6, debbie.terrett295@schools.sa.edu.au or phone 8821 0100 –
- Tarryn Germein, Head of Middle School, email: tarryn.germein530@schools.sa.edu.au or phone 8821 0100
- Verity Williams, Head of Senior School, email: verity.williams19@schools.sa.edu.au or phone 8821 0100
- Chris Morrison, FLO/ Flex, email: chris.morrison806@schools.sa.edu.au or phone 8821 0100

Year 7 -12 Daymap, OneDrive and Teams

These three programs will comprise the way in which much of the Year 7-12 learning will take place and your students should now be familiar with them. Teams is new to many but tutorials about its use can be found online and if the program is not on your device it can be downloaded through your Office365 or visit the link <https://teams.microsoft.com/>

It is the expectation that students follow their school timetable at home. Assignments are made available on Daymap as per usual and in the event of an on-site school closure One Drive Teams will be set up. Students are expected to complete this learning to the best of their ability, understanding that their teacher is available via email. In the event of school site closure

teachers will provide online lecture style video presentation at specific times using screen recording, ensuring students can participate in real time or access at a later time through Teams. Teachers will also be available during other lessons to contact via the Teams application.

Teachers and students have been testing this flexible delivery method and whilst it will have teething problems, it is an assurance the school has your child's education and health as a priority. It is also interesting to note that teachers will be able to record who is present at an online lecture, and in some instances will make follow-up phone calls to those who do not attend.

Senior School / SACE

Students will need to have access to OneDrive, Teams and Daymap to ensure the continuity of learning. Teachers are available via email and phone.

R-6 Home Learning

We would expect home learning isn't entirely online, rather a mix to build comprehensive understandings. Maintaining a structure to provide balance to each day will support you and your child. Here is an example of how you might wish to include physical activity, hands on learning and some quiet online learning time.

- **Read** or be read to
- **Make** or continue making (eg cook, science experiment, design and construct, gardening)
- **Record** by writing/drawing/diagrams
- Engage in **spelling** learning via games, practice, writing
- **Maths** – daily learning regarding number or topics provided by teachers plus Mathletics.
- Be **physically active** – walking, gardening, riding bikes etc

A suite of on-line resources and details regarding the above are available by contacting your child's teacher.

Please use a journal for your child to record the date and their learning for each of the above and when returning to school provide the journal for their teacher to view. In the event of an on-site school closure the department's online learning education packs will be offered.

School and Community Library

Students are encouraged to borrow a range of books, up to three lexile books and other student interest books (fiction and non-fiction). Junior primary can borrow up to five books, all other years levels can borrow up to seven. The Community Library also has a wide range of books and resources to borrow. Note, reading can be in the form of a recipe book ('making and doing', using maths concepts), newspapers and magazines – the more creative makes for more interesting and meaningful learning.

We are all in uncharted territory but by working together to provide the best educational outcome for our students is a priority. I encourage you to follow the school's Facebook page, Daymap parent notices, class DoJos and the website for updated information.



Regards,
Alistair Williams
Principal

2020 STUDENT CONTACT DETAILS

(Please complete form if your details have changed)

STUDENT NAME(S): _____

PARENT/ CAREGIVER EMAIL(S): _____
(Preferred emails to contact regarding home learning)

PARENT 1 MOBILE NUMBER: _____ PARENT 2 MOBILE NUMBER: _____

PARENT 1 MAILING ADDRESS: _____

PARENT 2 MAILING ADDRESS: _____

EMERGENCY CONTACT NAME: _____ MOBILE: _____